

# 2017-18 K&R DANCE STUDIO POLICIES

## REGISTRATION FEE

A YEARLY NON-REFUNDABLE REGISTRATION FEE OF \$50 PER FAMILY IS DUE AT THE TIME OF REGISTRATION. A STUDENT IS NOT CONSIDERED REGISTERED FOR CLASS UNTIL THIS FEE HAS BEEN PAID.

## TUITION PAYMENTS

TUITION REMAINS THE SAME REGARDLESS OF HOW MANY CLASSES A STUDENT MISSES. TUITION WILL ONLY BE PRORATED FOR NEW STUDENTS FOR THE MONTH THEY REGISTER. **TUITION IS ON AUTOMATIC DRAFT THROUGH EFT (CHECKING) OR CREDIT CARD (VISA/MC/DISCOVER)**

## DISCOUNTS

WE OFFER DISCOUNTS PER STUDENT NOT PER FAMILY.  
(WITH THE EXCEPTION OF REGISTRATION AND RECITAL FEES)  
IF YOUR DANCER SIGNS UP FOR A 90 MINUTE COMBO CLASS  
ALONG WITH A 45 MINUTE SPECIALTY CLASS THEY GET A \$25.00 DISCOUNT.  
**ONLINE REGISTRATION WILL NOT SHOW THE DISCOUNTS ADDED IN.  
THEY CAN ONLY BE APPLIED ONCE YOU ARE OFFICIALLY REG.**

<b>DISCOUNTS:</b>	
1 Combo Class	\$72.00 (Tiny Two's also)
1 Specialty Class	\$52.00 (Hip hop, lyrical,clog,ballet,tech, drill...)
Less DISCOUNT	-20.00
<b>Total Due</b>	<b>\$104.00</b>
<i>These discounts are per dancer NOT per family</i>	

<b>DISCOUNTS:</b>	
1 Combo Class	\$72.00 (Tiny Two's also)
2 Specialty Class	\$104.00
Less DISCOUNT	-40.00
<b>Total Due</b>	<b>\$136.00</b>
<i>These discounts are per dancer NOT per family</i>	

## AUTOMATIC PAYMENTS

TUITION AND THE ANNUAL RECITAL FEE ARE THE ONLY ITEMS ON AUTO DRAFT AT THIS TIME. FAMILIES MUST MAINTAIN VALID CREDIT CARD OR EFT DETAILS ON THEIR ACCOUNT USING THE K&R CUSTOMER PORTAL AND MUST ALSO COMPLETE AND SIGN AN AUTOMATIC DRAFT CREDIT CARD OR EFT (CHECKING) AUTOMATIC DRAFT RELEASE FORM.

## REFUND POLICY

WE DO NOT DEDUCT FOR CLASSES MISSED DUE TO ILLNESS, VACATION, HOLIDAYS, ETC. EXCEPTIONS WILL BE MADE ON AN INDIVIDUAL BASIS IF A STUDENT HAS A MEDICAL CONDITION THAT RESTRICTS PHYSICAL ACTIVITY. A DOCTOR'S NOTE MUST BE SUBMITTED BEFORE A CREDIT CAN BE ISSUED. CREDITS CAN BE USED FOR FUTURE CLASSES AT K&R. **STUDENTS WHO DROP AFTER CLASSES BEGIN MUST PROVIDE WRITTEN NOTICE 30 DAYS PRIOR TO DROPPING CLASS. TUITION CHARGES ARE BASED ON THE DATE OF WRITTEN NOTICE, NOT THE LAST CLASS ATTENDED.** DANCERS WHO ENROLL AND THEN DECIDE TO DROP CLASS MAY HAVE UNUSED TUITION CREDITED TO THEIR ACCOUNT FOR FUTURE CLASSES AT K&R. CREDITS CAN ONLY BE TRANSFERRED AMONGST FAMILY MEMBERS ONLY.

## **COSTUME FEES**

COSTUME FEES DIFFER ACCORDING TO THE CLASS THEY ARE IN. IT IS NECESSARY TO ORDER COSTUMES NO LATER THAN JAN 5TH TO ENSURE THAT WE HAVE THEM IN TIME FOR SPRING PERFORMANCES. COSTUME FEES ARE NON-REFUNDABLE AFTER JAN 7TH. IF YOUR COSTUME FEES ARE NOT PAID, YOUR COSTUME WILL NOT BE ORDERED.

### **COSTUME PAYMENTS ARE BROKEN INTO 3 PAYMENTS:**

\$80 DUE OCTOBER 31ST - **WILL BE** AUTO DRAFTED  
\$80 DUE NOVEMBER 30TH - **NOT BE AUTO DRAFTED**  
AT THIS TIME

BALANCE DUE JANUARY 5TH - **NOT BE AUTO**  
**DRAFTED** AT THIS TIME

**(THIS DOES NOT APPLY TO OUR COMP TEAM MEMBERS)**

## **RECITAL FEES**

EACH FAMILY WILL BE ACCESSED A RECITAL FEE OF \$100.00. THIS FEE IS DUE BY MARCH 1ST. THIS FEE HELPS COVER AUDITORIUM RENTAL, SETS, LIGHTING, PROPS, MUSIC, ETC. FOR OUR ANNUAL SHOW.

## **RECITAL OPT-OUT**

STUDENTS WHO WISH TO OPT-OUT OF OUR ANNUAL RECITAL MUST LET THE STUDIO KNOW IN WRITING BY DECEMBER 10TH. **WITHOUT WRITTEN NOTICE, STUDENTS WILL BE ASSESSED BOTH COSTUME AND RECITAL FEES.**

## **RETURNED (NSF) FEE**

A \$35.00 SERVICE CHARGE WILL BE APPLIED TO YOUR ACCOUNT WHEN ANY PAYMENT IS RETURNED FOR ANY REASON.

## **STATEMENTS**

STATEMENTS ARE SENT VIA EMAIL ONLY. PLEASE MAKE SURE YOU KEEP A VALID EMAIL ADDRESS ON FILE WITH US.

## **MAKE-UP CLASSES/MISSED CLASSES**

IT IS NECESSARY THAT STUDENTS ATTEND CLASSES ON A REGULAR BASIS FOR SKILL DEVELOPMENT. IF A STUDENT MISSES A CLASS, IT MAY BE MADE UP WITHIN ONE MONTH OF THE DATE MISSED. MAKE UP CLASSES ARE DISCONTINUED AFTER INSTRUCTORS BEGIN TEACHING DANCE RECITAL ROUTINES. ONCE ROUTINES HAVE STARTED, STUDENTS MAY SCHEDULE PRIVATE LESSONS WITH INSTRUCTOR IF NEEDED. PLEASE HAVE YOUR CHILD WAIT INSIDE THE STUDIO UNTIL YOU HAVE ARRIVED TO PICK THEM UP. THIS IS TO ENSURE THEIR SAFETY.

## **STUDIO HOLIDAYS**

PLEASE BE AWARE OF REGULARLY SCHEDULED STUDIO CLOSINGS. SCHEDULES ARE AVAILABLE ON THE WEBSITE AND AT THE STUDIO.

INCLEMENT WEATHER: IF YOU ARE UNSURE OF STUDIO CLOSINGS DUE TO BAD WEATHER, PLEASE CHECK THE HOME PAGE ([WWW.KANDRDANCE.COM](http://WWW.KANDRDANCE.COM)) OR CALL THE STUDIO AT 817-431-2989.

## **K&R DRESS CODE – “LOOK THE PART – BE THE PART!”**

***A DRESS CODE HELPS TO MAKE DANCE CLASS FEEL SPECIAL, WHICH IT IS! A DRESS CODE ALSO MAKES IT POSSIBLE FOR THE TEACHERS TO SEE CLEARLY THE STUDENT’S LINE AND PLACEMENT.***

***WE EXPECT ALL DANCERS TO WEAR FORM FITTED DANCE ATTIRE.***

### **TINY TWO’S**

- LEOTARD AND TIGHTS (ANY COLOR)
- PINK BALLET SHOES K&R XO

### **PRESCHOOL**

- LEOTARD AND TIGHTS (ANY COLOR)
- PINK BALLET SHOES
- BLACK TAP SHOES

### **KINDERGARTEN AND UP COMBO CLASSES**

- LEOTARD AND TIGHTS (ANY COLOR)
- OR TIGHTS/BOOTIE SHORTS/FORM FITTED SHIRT
- PINK BALLET SHOES
- BLACK TAP SHOES
- TAN JAZZ SHOES

### **HIP HOP CLASSES**

- DANCE SHORTS
- OR DANCE PANTS/FORM FITTED SHIRT
- BLACK HIP HOP SNEAKERS

### **BALLET CLASSES**

- DANCE SHORTS
- OR DANCE PANTS/FORM FITTED SHIRT
- PINK SPLIT SOLE BALLET SHOES

### **POINTE CLASSES**

- LEOTARD AND TIGHTS (ANY COLOR)
- PINK BALLET SHOES TO START -
- NEED TO SPEAK WITH THE BALLET TEACHER ABOUT WHICH POINTE SHOES
- POINTE SHOES

### **LYRICAL CLASSES**

- LEOTARD AND TIGHTS (ANY COLOR)
- OR DANCE SHORTS OR DANCE PANTS/FORM FITTED SHIRT
- DANCE PAWS OR DANCE UNDIES

### **DRILL PREP – LEAPS/TURNS – TECHNIQUE CLASSES**

- DANCE SHORTS OR DANCE PANTS/FORM FITTED SHIRT
- TAN OR BLACK JAZZ SHOES

## **CLOGGING CLASSES**

- DANCE SHORTS
- OR DANCE PANTS/FORM FITTED SHIRT BLACK
- BLACK STEVENS STOMPERS – CLOG SHOES


## **OBSERVATION**

ALL DANCE ROOMS BUT ONE HAVE OBSERVATION WINDOWS. THE 4TH ROOM HAS A TV MONITOR. PARENTS ARE NOT ALLOWED INTO THE ROOM WHILE CLASSES ARE GOING. IT IS VERY HARD TO KEEP DANCERS ATTENTION WHEN THIS HAPPENS.

## **CLASS CANCELLATION**

K&R RESERVES THE RIGHT TO CHANGE OR CANCEL ANY OFFERED CLASSES DUE TO LACK OF REGISTRATION.

## **CLASSROOM AND WAITING ROOM ETIQUETTE**

- NO ONE IS ALLOWED IN ANY STUDIO WITHOUT A TEACHER PRESENT. THIS IS FOR THE STUDENT'S SAFETY.
- NO FOOD OR DRINKS WITH THE EXCEPTION OF WATER BOTTLES ARE ALLOWED IN STUDIOS.
- NO RUNNING OR HORSEPLAY IN THE BUILDING, OR ANY DANCE STUDIO RELATED EVENT.
- SIBLINGS MUST BE WATCHED AT ALL TIMES. DO NOT LEAVE ANYONE UNATTENDED IN THE WAITING AREA.
- STUDENTS MUST NOT BE "DROPPED OFF" MORE THAN 10 MIN PRIOR TO THEIR CLASS AND NEED TO BE PICKED UP WITHIN 10 MIN OF CLASS ENDING.
- ARRIVE ON TIME AND PREPARED FOR CLASS. PLEASE ALLOW A FEW MINUTES FOR YOUR CHILD TO ADJUST FROM THEIR PREVIOUS ACTIVITY TO THE STUDIO.
- DAILY PRACTICE - IT IS IMPORTANT TO STRETCH AND PRACTICE AT HOME. ONLY THEN WILL PROGRESS BE ACHIEVED.
- MOST IMPORTANTLY – LEARN, GROW AND HAVE FUN!
- NO STROLLERS ARE ALLOWED IN THE STUDIO DUE TO LIMITED SPACE IN THE VIEWING AREA.
- PLEASE MAKE SURE ALL TRASH IS PROPERLY DISPOSED OF. HELP KEEP OUR STUDIO CLEAN!
- PLEASE HELP US KEEP THE STUDIO ENVIRONMENT A POSITIVE ONE 

THANK YOU FOR YOUR INTEREST IN K&R DANCE. OUR BELIEF IS THAT EACH PERSON HAS TREMENDOUS WORTH AND TALENT. WE ARE DEDICATED TO SEEING THAT EACH AND EVERY ONE OF OUR STUDENTS FINDS AND DEVELOPS THEIR PERSONAL SELF-WORTH AND TALENT. WE ARE ABOUT LEARNING THE JOY OF DANCE, HAVING FUN WHILE LEARNING AND GROWING TOGETHER IN A WHOLESOME AND CARING ENVIRONMENT.

DANCE IS AN EXCELLENT OPPORTUNITY TO STAY IN SHAPE, DEVELOP THE MIND AND BODY, ENHANCE SELF DISCIPLINE AND MATURITY, AND IS A WONDERFUL FORM OF SELF-EXPRESSION. WE ARE PLEASED YOU HAVE CHOSEN K&R DANCE FOR YOUR FAMILY'S DANCE EXPERIENCE. IF YOU HAVE ANY FURTHER QUESTIONS, SUGGESTIONS OF CONCERNS, PLEASE DO NOT HESITATE TO COME TO ANY OF OUR INSTRUCTORS OR EMAIL US.

## **Parent agreement**

After reviewing the policies outlined in this agreement, I endorse and support my child's acceptance of this agreement and further agree myself to abide by all policies set forth.

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Signature of Parent

Date